

## **Instructor Evaluation Policy**

EduGlobal College ensures that all instructors provide best services to students and college. In order to achieve this, instructors are evaluated on a yearly basis. This is administered by the SEA or the Director if required.

An instructor is evaluated based on pre-set areas-of-delivery of content, classroom interaction, professional goals etc. A set time is set up with the instructor and an interview is conducted by SEA to complete the Instructor evaluation form. Instructors are requested to provide a recent resume/CV, any updated qualification or certification copy and professional development activity (if any).

All concerns of the instructor are being noted down along with discussion on student feedback received for that instructor. Student feedback is only shown to the instructor after the final result of students is already submitted. SEA makes note of any planned professional development activity and feedback of this review. Instructor is notified about the next tentative review date.