

Grade Appeal Policy

EduGlobal College provides an opportunity for students to resolve grades appeals in a fair and equitable manner. This policy applies to all EduGlobal College students who are currently enrolled or were enrolled prior to submitting their concern in writing to the senior education administrator.

Grades for course work are compiled at the end of each chapter or unit from the combination of assessments taken. Assessments include projects/assignments, class tests, presentations, participation in class activities, and evaluations of appropriate competences. Each corresponding assessment will be assigned a score. The individual scores will be aggregated to arrive at a final grade.

The minimum acceptable mark on any work is 50%. Only grades received on midterm or final assessments may be appealed. Grades received for assignments or weekly quizzes may not be appealed.

Grades may be appealed at the following times:

- When any course work or assessment is returned by the instructor, a student may appeal the marks given by the instructor. If successful, the instructor will change the mark on the records to calculate the final grade.
- When the exam results are given, students may appeal the grade with the instructor directly. If successful, the grade will be changed in the student's file records. If it is unsuccessful, they can send a written request to SEA. SEA then arranges a recheck exam of students from different instructors. The SEA will make a decision based on rechecking the result of the same exam by another instructor.
- Grades can be appealed twice on the same exam, if it remains the same, students cannot appeal further. When the final grades are posted, students may appeal the grades with the instructor or SEA. On review and if merited, the grades will be changed in the student records and notified to students.